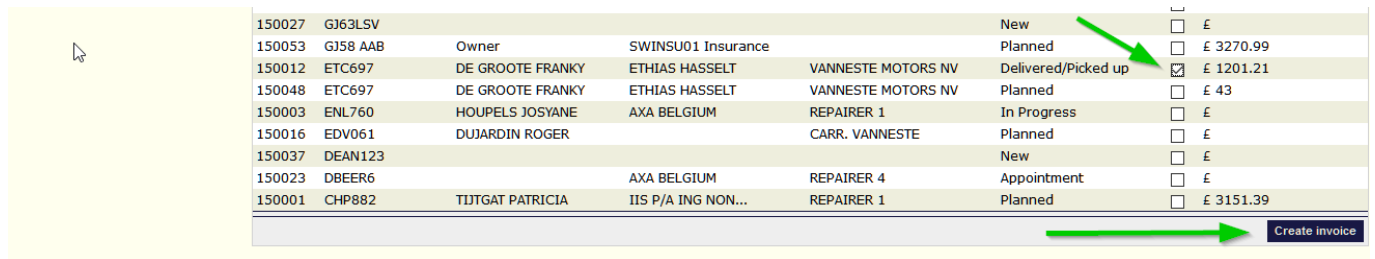


Make sure that any file you wish to invoice is filled in.

Select the files you want to group on one invoice. Then click the Create invoice button.



150027	GJ63LSV				New	<input type="checkbox"/>	£
150053	GJ58 AAB	Owner	SWINSU01 Insurance		Planned	<input type="checkbox"/>	£ 3270.99
150012	ETC697	DE GROOTE FRANKY	ETHIAS HASSELT	VANNESTE MOTORS NV	Delivered/Picked up	<input checked="" type="checkbox"/>	£ 1201.21
150048	ETC697	DE GROOTE FRANKY	ETHIAS HASSELT	VANNESTE MOTORS NV	Planned	<input type="checkbox"/>	£ 43
150003	ENL760	HOUELS JOSYANE	AXA BELGIUM	REPAIRER 1	In Progress	<input type="checkbox"/>	£
150016	EDV061	DUJARDIN ROGER		CARR. VANNESTE	Planned	<input type="checkbox"/>	£
150037	DEAN123				New	<input type="checkbox"/>	£
150023	DBEER6		AXA BELGIUM	REPAIRER 4	Appointment	<input type="checkbox"/>	£
150001	CHP882	TIJTGAT PATRICIA	IIS P/A ING NON...	REPAIRER 1	Planned	<input type="checkbox"/>	£ 3151.39

[Create invoice](#)

An invoice will be created in which the selected jobs are combined. You can customize this invoice even further but keep in mind that if you change lines, these changes will not affect the calculated margin.

PlanManager will clear the batch invoicing, creating a single invoice file for each job. The contribution report and the financial calculations therefore will always be calculated on the internal invoices and not on the grouped invoice.

When you are sure the data on the invoice is correct, click the Assign Document No. button. You can print the invoice thereafter.

You can print the grouped invoice in detail, but in most cases you will need a new PDF layout to deliver a well-grouped invoice to your customer.

This new invoice layout can be custom made and can be requested at support@insypro.com.

Unikátní ID: #2099

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