

How do I activate the stock system for a location?

If you work for the first time with our stock system, it may be that you receive a message: "Please, please select a supplier for the location." This means that the location, which is linked to an order, doesn't have a stock. If you want to change this, you must create a supplier and linked it to the location.

1. Create a supplier

Go to the "Maintenance" tab - "Third parties" - "Suppliers"

PlanManager

Help Workshop Job Planning Report Maintenance System Car Fleet Invoicing

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Supplier Editor [Edit]

Owners

Surveyors

Insurers

Suppliers

Brokers

Customer Types

Titles

Name

Address

Postcode

Town/City

Country

Business Number

VAT Percentage

Title

Number

Tel

Fax

Mobile

Email

Contact

Language

Type

Discount (%)

Informexnr

Iban

Bic

Display Comment

Comment

Save Delete Link To Albatros

Then click the "New" button and fill out the form. Then click "Save"

2. Bind a supplier to a location

Once you create the supplier, you must still link it to a location (site). Go to the "Maintenance" tab - "Organization" - "location"

Location Editor [Edit]

Name Demo Repair Services

Address Kerkstraat 22

Postcode 9170

Town/City Sint-Gillis-Waas

Country Belgium

Tel

Fax

Email

Website

Contact

Bank Iban

Bank Bic

Business Number BE0823243651

Rpr Namur

Stock Internal Parts Department

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Name	Address	Postcode	Town/City	Tel	Fax	Email
Demo Repair Services	Kerkstraat 22	9170	Sint-Gillis-Waas			
All Car Repair						
Deans Body Repair	1 Forum	RG9 9BV	Reading	0800 1234567	0200 7654321	dean.weller@audatex.co.uk

Then click on the desired site. Data from this site will be displayed in the left screen. Select the supplier you created and click on "Save"

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