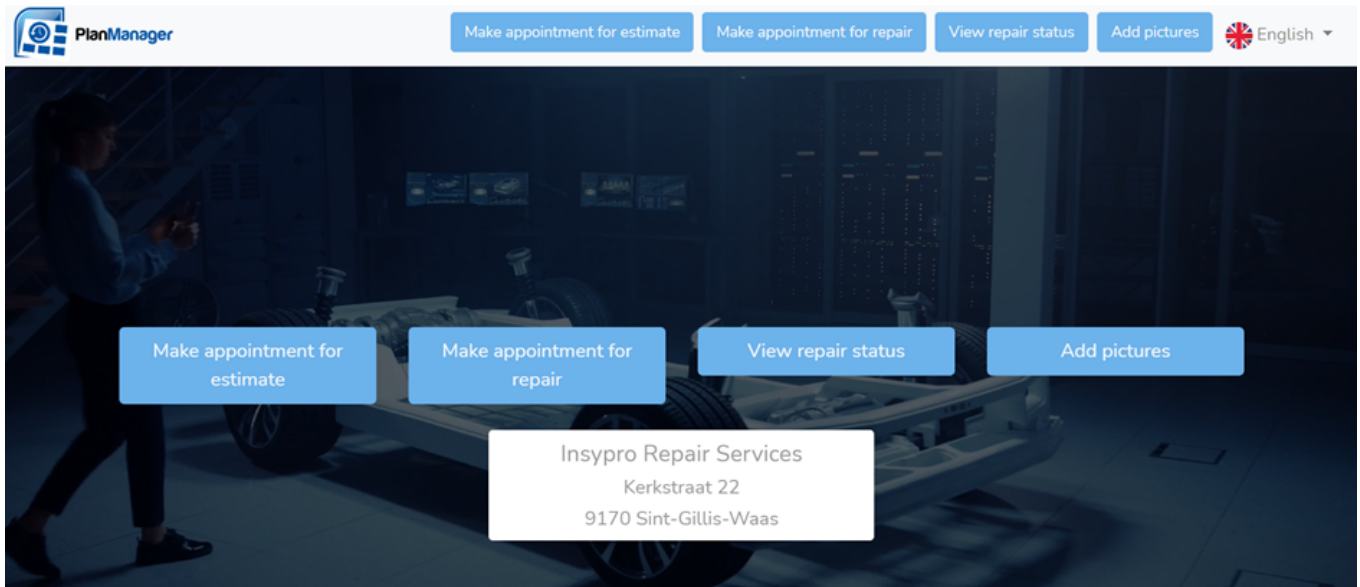


# Self Service Portal

## Self Service Portal: add photos to a job

PlanManager's Self Service Portal is a website that allows the customer to report information about damage (including photos) and to schedule an appointment for an estimate, to make an appointment for a repair and also to follow up on the repair of his or her vehicle. The website can be accessed from PC, Mac, laptop, tablet or smartphone.

An adjustment was made to the self-service portal so that from this release it is also possible to let customers add photos to a job without having to make an appointment for this.



The customer can upload photos based on his/her license plate + job number. These are placed directly in the PlanManager job.

### Add pictures

For this functionality you must have a job number that is linked to your registration plate. The job number can be found in the e-mail the repairer has sent to you or has communicated otherwise. If you do not have a job number, please contact the repairer. Thank you!

Registration plate \*

Job number\*

Reset

Next »

# Self Service Portal

To activate this option, you can contact our helpdesk via [support@insypro.com](mailto:support@insypro.com). More information about the operation / possibilities of the self-service portal can be found in our FAQ.

Unique solution ID: #3690

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Last update: 2022-01-13 10:42