

# Jobs

## How to communicate with subcontractors.

Open a folder in PlanManager. Click top right on Subcontracting button.

Then open the window below will open. Fill the boxes with the desired information:

Subcontracted

New

Supplier Expected delivery Description

New

Supplier select a supplier (1)

Estimated cost £ (4)

Invoiced cost £ (5)

Invoice number

Reinvoice amount

Estimation None

Comments

Save Remove

Communication (6)

Click "Communication" ⑥

You'll see this new window:

Our ref: 150085

Kind regards

Jean-Marie Smets demouk

☐ Include informex info

Attachments 0 Selected

☐ All pictures

Save selected attachments to the document folder

download (1)... download (2)... download (3)... download.jpg

send

Results: No items found.

You can add information and photos and click "send"

Unique solution ID: #1573

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