

Maintenance

New staff planning

You can find the annual schedule at Maintenance - Organisation - Personnel - "select a staff member". An extra button was added to the weekly schedule: advanced.

Week schedule

Week 31 (07/27 - 08/02)	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday

Load existing weekschedule template - Select One - Copy To Advanced

Under this advanced button the ability to work with different schedules has been added. This can be useful if you work in different shifts. You can add a new schedule by going to Maintenance - Organisation - Schedule.

This person is using the timeschedule "Personal Schedule - Gebruiker Garage 1". [Click here to change this timeschedule.](#)

Week 31 (07/27 - 08/02)	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Standard	08:30 - 17:00	08:30 - 17:00	08:00 - 16:30	08:30 - 17:00	08:00 - 16:00	
Lunch Break	12:00 - 13:00	12:00 - 13:00	12:00 - 13:00	12:00 - 13:00	12:00 - 13:00	

Load existing weekschedule template Personal Schedule - Gebruiker Garage 1

moth8-17 br12-13 fr8-12

Standaard 2

Avond demo

7-16

4/5 vrijdag

Standaard 38U.

4/5 Maandag

Personal Schedule - Gebruiker Garage 1

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← 2020 →

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☒ Select full weeks

☐ all

☐ week 1

☐ week 2

Save

You can enter the timetable per week, but also per day. If you want to enter per day, press left on the line of the week schedule. An arrow will appear in front of the line.

Standaard 38U.

→

4/5 Maandag

Personal Schedule - Gebruiker Garage 1

MonTueWedThuFriSatSun

MonTueWedThuFriSatSun

MonTueWedThuFriSatSun

If you press the right side of the line, an arrow will appear behind the line. This allows you to apply the hour schedule per week.

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Maintenance

☐ 4/5 Maandag

☐ Personal Schedule - Gebruiker Garage 1

Mon	Tue	Wed	Thu	Fri	Sat	Sun
Mon	Tue	Wed	Thu	Fri	Sat	Sun



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