



# Communication

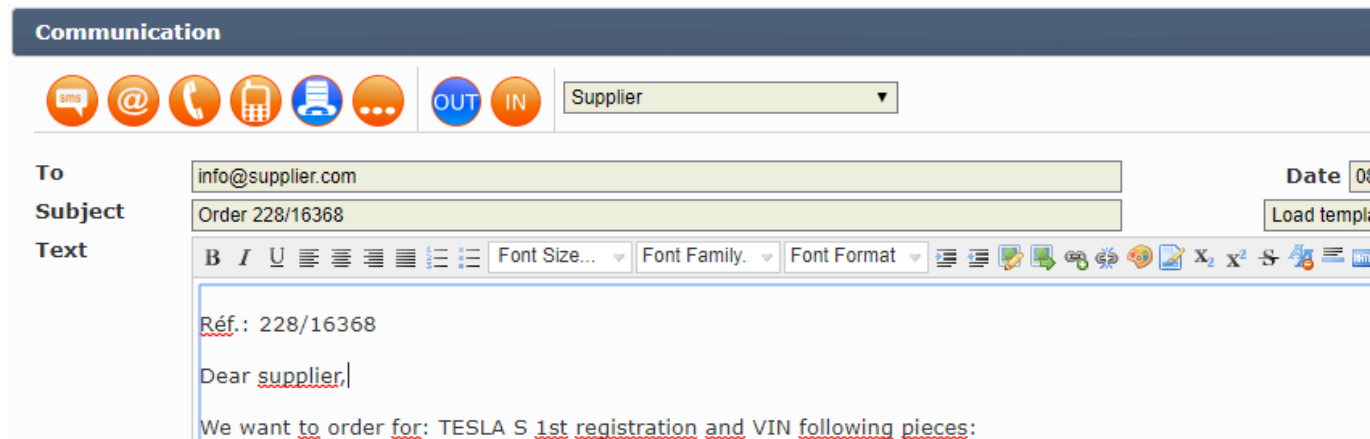
## How do I print an order to fax?


Orders are still received by fax by many suppliers. You can not fax directly from PlanManager. You can send a document to a printer that can fax, or simply print the document to fax it as a paper document.

To send a document to a printer: click the "Communicate" button in the order

screen to open the communication screen. Then select the icon "fax" , the icon "send to"  and for third party you choose "supplier".

Fill in your text:



And then click on the print button: . There will be a PDF file that you can print or fax.

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