

How can I mark delivered parts as received?

The follow up of your orders can be made through the deliveries menu on top of the claims screen. By using the filter on the top you can select the deliveries you want to see.

Job Order	#	Part Number	Description	Quant.	Recvd.	Sale	Discount%	Purchase	Total Sale	Total Purchase	Status
Normal order 1414	1	17 13 423	CLIGNOTANT LAT G	1	0	€ 100,00	43,25 % Rebate	€ 56,75	€ 0,00	€ 0,00	Backorder 0
Normal order 1414	2	61 02 365	AILE AVG	1		€ 191,50	0,00 % Rebate	€ 191,50	€ 0,00	€ 0,00	Backorder 0
Normal order 1414	3	61 01 356	COQUILLE D'AILE AVG	1		€ 28,70	0,00 % Rebate	€ 28,70	€ 0,00	€ 0,00	Backorder 0

To access this screen in a job, click the order button, this will send you to the deliveries page as shown above.

Quant.	Number	Name	Price
1.00	1718734	LUCHTROOSTER BUMP V	€ 49,72
1.00	2048467	RADIATORROOSTER	€ 62,95
1.00		KLEIN MATERIAAL	€ 2,25

Marking parts ordered and received.

The parts marking can be done in two ways: the selection processing or line by line.

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Partially received X

Backorder X

type a registration
 type a job number
 type an Order number
 type a part number or name

Advanced

Add Line

Results: Viewing items 1-15 of 2100.

1 2 3 4 5 6 7 8 ... 140

- Action -	Job Order	#	Part Number	Description	Quant.	Recvd.	Sale	Discount%	Purchase	Total Sale	Total Purchase	Status	S
	Normal order 1414	1	17 13 423	CLIGNOTANT LAT G	1	0	€ 100,00	43,25 % Rebate	€ 56,75	€ 0,00	€ 0,00	Backorder	0
	Normal order 1414	2	61 02 365	AILE AVG	1		€ 191,50	0,00 % Rebate	€ 191,50	€ 0,00	€ 0,00	Backorder	0
	Normal order 1414	3	61 01 356	COQUILLE D'AILE AVG	1		€ 28,70	0,00 % Rebate	€ 28,70	€ 0,00	€ 0,00	Backorder	0
	Normal order 1414	5	72 31 991	CLIP GARNITURE PORTE	1		€ 9,20	0,00 % Rebate	€ 9,20	€ 0,00	€ 0,00	Backorder	0
	Normal order 1417	2	44 18 711	JT SUP PARE BRISE	1		€ 14,25	0,00 % Rebate	€ 14,25	€ 0,00	€ 0,00	Backorder	0
	Normal order 1417	3	44 33 784	JT INF PARE BRISE	1		€ 50,50	0,00 % Rebate	€ 50,50	€ 0,00	€ 0,00	Backorder	0
	Normal order 1428	5	44 08 628	PROTECT PORTE ARD	1		€ 75,40	0,00 % Rebate	€ 75,40	€ 0,00	€ 0,00	Backorder	0
	Normal order 1455	1	64 00 642	PARE-CHOCS AV	1		€ 596,50	0,00 % Rebate	€ 596,50	€ 0,00	€ 0,00	Ordered	0

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To adjust the line, click the 'edit' icon in that line . The operation panel of that line appears.

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Advanced

Add Line

Results: Viewing items 1-15 of 2100.

1 2 3 4 5 6 7 8 ... 140

Part Number

Description

Type

Quantity

Sale Value

Percentage

Purchase Value

Status

Total received Sale

Total received Purchase

17 13 423

CLIGNOTANT LAT G

Parts

1

€ 100

43.25 % Rebate

€ 56.75

Backorder

€ 0.00

€ 0.00

Comment

Ordered

Received

Save

On this panel you can add the quantity received, the sale value, rebate or purchase value and eventually a comment. Then click the 'Save' button to save your changes and close and the edit panel. If necessary, the system will have changed the status of that line.

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