How do I send a quote?

Introduction

Since its release in June 2016, it is possible to send quotation requests to different suppliers as an easy way to get the best price for your order. Below is an overview of all facets of this new implementation with accompanying explanations.

Job postings activate your surroundings

To activate this new feature, go to "System - Permissions", there you select the user who should be activated. Then click the "plus" icon next to "Claims", check all the boxes next to "Offer Request" and "Offer Request" and click on "Save Permissions" top left of your screen.

PlanManager		Help ATR	Claim Planning	Report Maintenanc System 1 Rental	Invoicin
Back Settings Permissions 2 Istom Fields Li	og Shortcut Vault Security Credits Status Translation Survey			English (L	Inited Kingdom) 🔻
sergroup Selector	Claim	🗹 Read	✓ Edit	☑ Delete	4
Ime User 3	Claims List	Read	🕑 Edit	✓ Delete	
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	Deliveries	Read	🕑 Edit	✓ Delete	
	Stock	🗷 Read	🕑 Edit	Delete	
	Scale	Read	🔲 Edit	Delete	
	Vat Book	Read	🔲 Edit	Delete	
	DMS	Read	🔲 Edit	Delete	
	File View	Read	🕑 Edit	✓ Delete	
	Tasks	Read	🕑 Edit	 Delete 	
	Parts	Read	🕑 Edit	 Delete 	
	Activities	Read	🕑 Edit	✓ Delete	
	Order	🗷 Read	🕑 Edit	 Delete 	
	Activity Graphs	Read	🕑 Edit	✓ Delete	
	Damage Analysis	🗷 Read	🕑 Edit	 Delete 	
	Damage	Read	🕑 Edit	✓ Delete	
	Carpass	🗷 Read	🕑 Edit	Delete	
	Albatros	Read	🔲 Edit	Delete	
	StockSearch	🗷 Read	🔲 Edit	Delete	
	Driver2	Read	🔲 Edit	Delete	
	Offer Requests	✓ Read	🕑 Edit	✓ Delete	
	Offer Request 5	🗹 Read	Edit	Delete	

If you go to the Claim tab, you will see that the sub Offer Request has been added.

🧑 Plan	Manager										
Back	Claims List	Order list	Deliveries (Offer Requests	Stock	Scale	Vat Book	DMS	Albatros	Carpass	Audatex
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A request for an offer sent to several supplier

When you create an item to order, click on the file screen on the 'Order' button, this

will open a popup. Now you will see a dropdown menu where you can select 'Offer'.

Then you can, in the field next to the 'Offer' button, select the suppliers you want to send an offer to.



If you click on the 'offer' button, you get an overview of the tender lines and different suppliers. Here you can make adjustments if necessary, add pictures, select a final answer date and add a comment.

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Comm	ent								-					Save Select	t Images	Ask Offers	•					
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			Number				Descrip	tion				Quan	tity			Supplier			City	Email		į.
ĸ	\otimes	001	8D0 854 327	B 01C			L/F WAT	ER DEFLECTO	DR			1			\otimes	All Auto Part	s			test.insypro	@gmail.com	
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When you save everything, you can click on the button 'Ask offers' to send the offer request.

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The supplier receives the offer request

Once your offer request has been sent, the supplier will receive an email that looks like this.



If the supplier clicks on this link, he will be taken to a screen where he can enter prices and as such can send them back to your PlanManager.

Offer Request 9 Welcome, On 31-07-2017 we've sent you a mail regarding this offer request. The parts we're looking for are listed in the table below. These parts	are destined for the repa	ir of a vehicle	Valid Until	JM Smets 15-08-201 All in stock	7		
with the following specifications: Make : AUDI Model : A4 AVANT Vinnr : WAUZZZ8K8DA118348 First registration : 18-09-2012							<i>i.</i>
Please fill in the fields on the right and the prices in the table below. bottom of the table.	Then press the commit b	utton on the					
This page is accessible until 01-08-2017.							
Number Description	Available	Gross Sale Price	Rebate		Net Purchase Price	Quantity	Total
001 8D0 854 327 B 01C L/F WATER DEFLECTOR 002 8D0 854 328 B 01C R/F WATER DEFLECTOR	in stock •	£ 20.61 £ 20.61	10	%	£ 18.55 £ 18.55	1	£ 18.55 £ 18.55
003 8D0 845 131 E 01C FRT UPPER MOULDING	in stock	£ 23.14	13.57	%	£ 20	1	£ 20.00
004 8D0 845 453 A L/F SNAP ON MOULDING	in stock V	£ 10.96	27.01	%	£ 8	1	£ 8.00
005 8D0 845 454 A R/F SNAP ON MOULDING	in stock 🔻	£ 10.96	27.01	%	£ 8	1	£ 8.00
006 8D0 955 987 L/F WASHER JET	in stock 🔹	£ 5.15	15	%	£ 4.38	1	£ 4.38

The offer comes into PlanManager

When a supplier has sent a response to your offer request, you will see this immediately in the File menu - Offer requests. Here you have an overview of the sent offer requests and the answer. In the offers that have an answer you will see the suggested price and a green check. In this table you can easily compare the prices from the different suppliers.

Г <u>б</u> Г	PlanManager		He	lp Works	hop Job	Planning	Report	Maintenance	System	Car Fleet	Invoicing
Bac	Job List Order list	Deliveries Offer Requests S		Vat Book DMS A		Audatex	inchoire.	[manual and	oystem [English (United	
lob :	# 150053										
	Request	8		Creator		Jean-	Marie Smets				
1ake		AUDI		Creation Date	9	31-07	7-2017 09:21				
1odel		A4 AVANT		Reply by			3-2017				
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_	Add Lines Results:	Viewing items 1-11 of 11.		Show pu	irchase value	Ŧ				Previous	s 1 Next
	Number	Description	l i			All Auto Parts		Best Parts Co		PARTS	SUPPLIER 1
001	8D0 854 327 B 01C	L/F WATER D	EFLECTOR			£ 18.55 🛩		£ 18.55 🛩			£
002	8D0 854 328 B 01C	R/F WATER I	DEFLECTOR			£ 18.55 🛩		£ 17.52 🛩			£
003	8D0 845 131 E 01C	FRT UPPER N	IOULDING			£ 20.83 ✔		£ 20.83 ✔			£
004	8D0 845 453 A	L/F SNAP ON	MOULDING			£ 9.86 🖌		£ 9.64 🛩			£
005	8D0 845 454 A	R/F SNAP Of	MOULDING			£ 9.86 ✔		£ 9.00 🛩			£
006	8D0 955 987	L/F WASHER	JET			£ 4.64 🖌		£ 5.00 🛩			£
007	8D0 955 987	R/F WASHER	JET			£ 4.64 🗸		£ 5.00 🛩			£
800	8D2 955 407 A	L/F WIPER A	RM			£ 29.00 🗸		£ 25.00 🛩			£
009	8D2 955 408 A	R/F WIPER A	RM			£ 29.00 🗸		£ 29.00 🛩			£
010	8D1 955 425 A	L/F WIPER B	LADE			£ 14.75 🖌		£ 15.62 🛩			£
011	357 955 425 D	R/F WIPER B	LADE			£ 14.62 🗸		£ 15.48 🗸			£
				Total deliverable p	arts:	£ 174.30		£ 170.64			£
						Order		Order			Order
Suppli	ier o Parts	Offer Date 31-07-2017 08:27		Signed By E.RITATING	Offer 07-08	Due Date		Comment LINE 001 NOT IN	STOCK		

If you compared the prices and made your selection, click the button "Order" under the column of the supplier of your choice. After clicking on the "order" button, you will see that an order is created automatically. Then click "Order XXXX" and you will be referred to the corresponding order page.

Now you will only have to click on 'Communicate' to place your order.

You can also choose to see the buying or selling price that the supplier sent . You can select the prices you want to see using the dropdown on top of the field.

	PlanManager		Help W	orkshop Job	Planning Repo	rt Maintenance System	Car Fleet Invoicin
< Ba	ck Job List Order list	Deliveries Offer Requests Sto	ock Scale Vat Book DM	S Albatros Carpass A	udatex		English (United Kingdom)
ob	# 150053						
	Request	8	Creator		Jean-Marie S	mets	
lake		AUDI	Creation		31-07-2017	09:21	
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	Add Lines Results: \	liewing items 1-11 of 11.	Sh	now sale value	•		Previous 1 N
	Number	Description			All Auto Parts	Best Parts Co	PARTS SUPPLIER
01	8D0 854 327 B 01C	L/F WATER DEFL	ECTOR		£ 20.61 🛩	£ 20.61 ✔	£
02	8D0 854 328 B 01C	R/F WATER DEFL	ECTOR		£ 20.61 🛩	£ 20.61 🛩	£
03	8D0 845 131 E 01C	FRT UPPER MOUL	DING		£ 23.14 🖌	£ 23.14 ✔	£
04	8D0 845 453 A	L/F SNAP ON MO	ULDING		£ 10.96 🛩	£ 10.96 🖌	£
005	8D0 845 454 A	R/F SNAP ON MC	ULDING		£ 10.96 🛩	£ 10.96 ✔	£
06	8D0 955 987	L/F WASHER JET			£ 5.15 🛩	£ 5.15 🖌	£
07	8D0 955 987	R/F WASHER JET	Jm		£ 5.15 🖌	£ 5.15 😾	£
08	8D2 955 407 A	L/F WIPER ARM			£ 34.12 🖌	£ 34.12 🖌	£
09	8D2 955 408 A	R/F WIPER ARM			£ 34.12 🛩	£ 34.12 ✔	£
10	8D1 955 425 A	L/F WIPER BLAD	E		£ 17.35 🖌	£ 17.35 🖌	£
011	357 955 425 D	R/F WIPER BLAD	E		£ 17.20 🛩	£ 17.20 ✔	£
			Total deliverable pa	rts:	£ 199.37	£ 199.37	£
				Se	nd to estimation	Send to estimation	Send to estimatio
Suppl	ier	Offer Date	Signed By	Offer D	ie Date	Comment	
	to Parts	31-07-2017 08:27	E.RITATING	07-08-2		LINE 001 NOT IN STOCK	

If you want to see the sales values, select "Show Sale Value '.

When you click the 'Send to estimation', the components are added to the current specifications in this claim. If no specification exists, there will be created a new frame. If a part of the components in this offer is linked to a support framework and a part not yet, the components will be those not yet been coupled are added to a set of specifications of the scope in which the other components of the offer are already linked to.

Then you will be redirected to the file screen for each file. Unique solution ID: #1520 Author: Jean-Marie Last update: 2021-11-10 15:49