

General

Can I link PlanManager with Sage 50 Accounting?

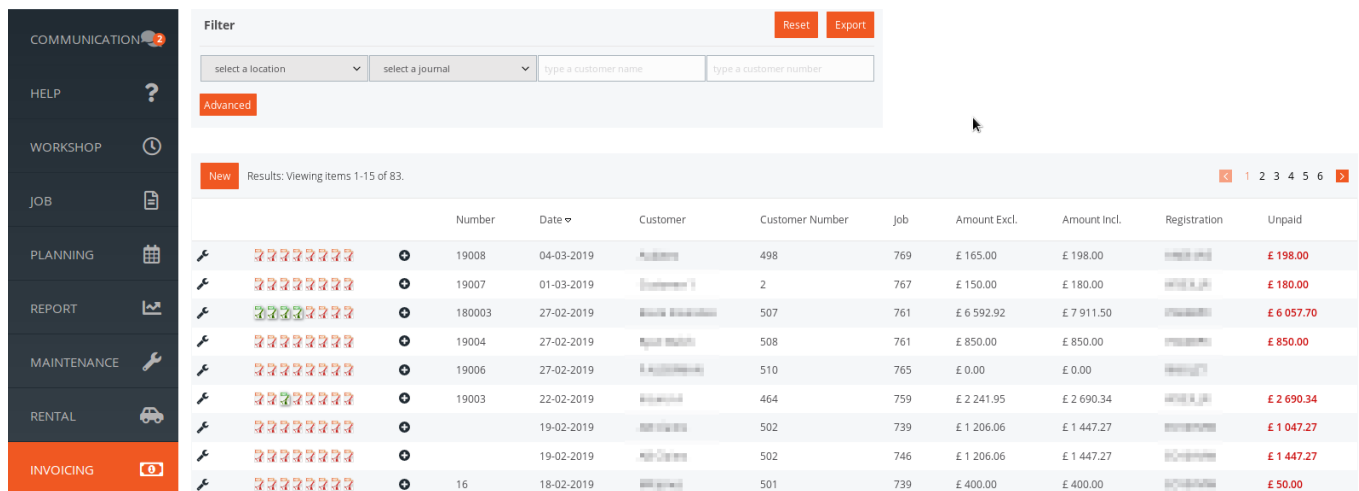
Yes, you can!

PlanManager can be linked with Sage 50 Accounting. A Sage 50 account is needed for this functionality.

Send a email to support@insypro.com for enabling the use of this package in combination with PlanManager.

How do I export my invoices and import them into Sage50?

1. You go to 'Invoicing' in Planmanager.



The screenshot shows the 'Invoicing' section of the PlanManager software. On the left is a dark sidebar with navigation options: COMMUNICATION, HELP, WORKSHOP, JOB, PLANNING, REPORT, MAINTENANCE, RENTAL, and INVOICING (highlighted in orange). The main area has a 'Filter' bar at the top with dropdowns for 'select a location' and 'select a journal', and input fields for 'type a customer name' and 'type a customer number'. Below the filter is a table of invoices. The table has columns: Number, Date, Customer, Customer Number, Job, Amount Excl., Amount Incl., Registration, and Unpaid. The 'Unpaid' column shows values in red. The table shows 15 items, with the first 10 visible in the screenshot.

Number	Date	Customer	Customer Number	Job	Amount Excl.	Amount Incl.	Registration	Unpaid
19008	04-03-2019	Customer 1	498	769	£ 165.00	£ 198.00		£ 198.00
19007	01-03-2019	Customer 1	2	767	£ 150.00	£ 180.00		£ 180.00
180003	27-02-2019	Customer 1	507	761	£ 6 592.92	£ 7 911.50		£ 6 057.70
19004	27-02-2019	Customer 1	508	761	£ 850.00	£ 850.00		£ 850.00
19006	27-02-2019	Customer 1	510	765	£ 0.00	£ 0.00		
19003	22-02-2019	Customer 1	464	759	£ 2 241.95	£ 2 690.34		£ 2 690.34
	19-02-2019	Customer 1	502	739	£ 1 206.06	£ 1 447.27		£ 1 047.27
	19-02-2019	Customer 1	502	746	£ 1 206.06	£ 1 447.27		£ 1 447.27
16	18-02-2019	Customer 1	501	739	£ 400.00	£ 400.00		£ 50.00

2. Go to 'Accounting'

General

The screenshot shows the Audatex PlanManager interface. The top navigation bar includes 'Back', user 'Sophia Bouhaja', 'Logout', and 'English (United Kingdom)'. The main menu on the left lists various modules, with 'INVOICING' highlighted in orange. The 'Accounting' tab is active in the top sub-menu. The main content area contains a form for selecting invoice data to export. The form includes a 'Location' dropdown (set to 'select a location'), a 'Period' field, and 'Invoice Date' fields for 'From' (04-03-2019) and 'Until' (04-03-2019). There are also 'Invoice Number' fields for 'From' and 'Until'. On the right, four checkboxes are checked: 'Sales Invoice', 'Purchase Invoice', 'Sales Credit Note', and 'Purchase Credit Notes'. At the bottom right, there are two orange buttons: 'Export Invoices' and 'Reset Invoices'.

3. Select the location and fill in the invoices dates you want to export. You can choose to export the invoices by date or by invoice number.

This screenshot shows the same Audatex PlanManager interface as the previous one, but with sample data entered in the form. The 'Location' dropdown is still 'select a location'. The 'Period' field is empty. The 'Invoice Date' fields are filled with 'From: 04-03-2019' and 'Until: 04-03-2019'. The 'Invoice Number' fields are filled with 'From: 21000' and 'Until: 21000'. The four checkboxes on the right remain checked. The 'Export Invoices' and 'Reset Invoices' buttons are still present at the bottom right.

4. Click on 'Reset invoices' (first) and then 'Export invoices'

General

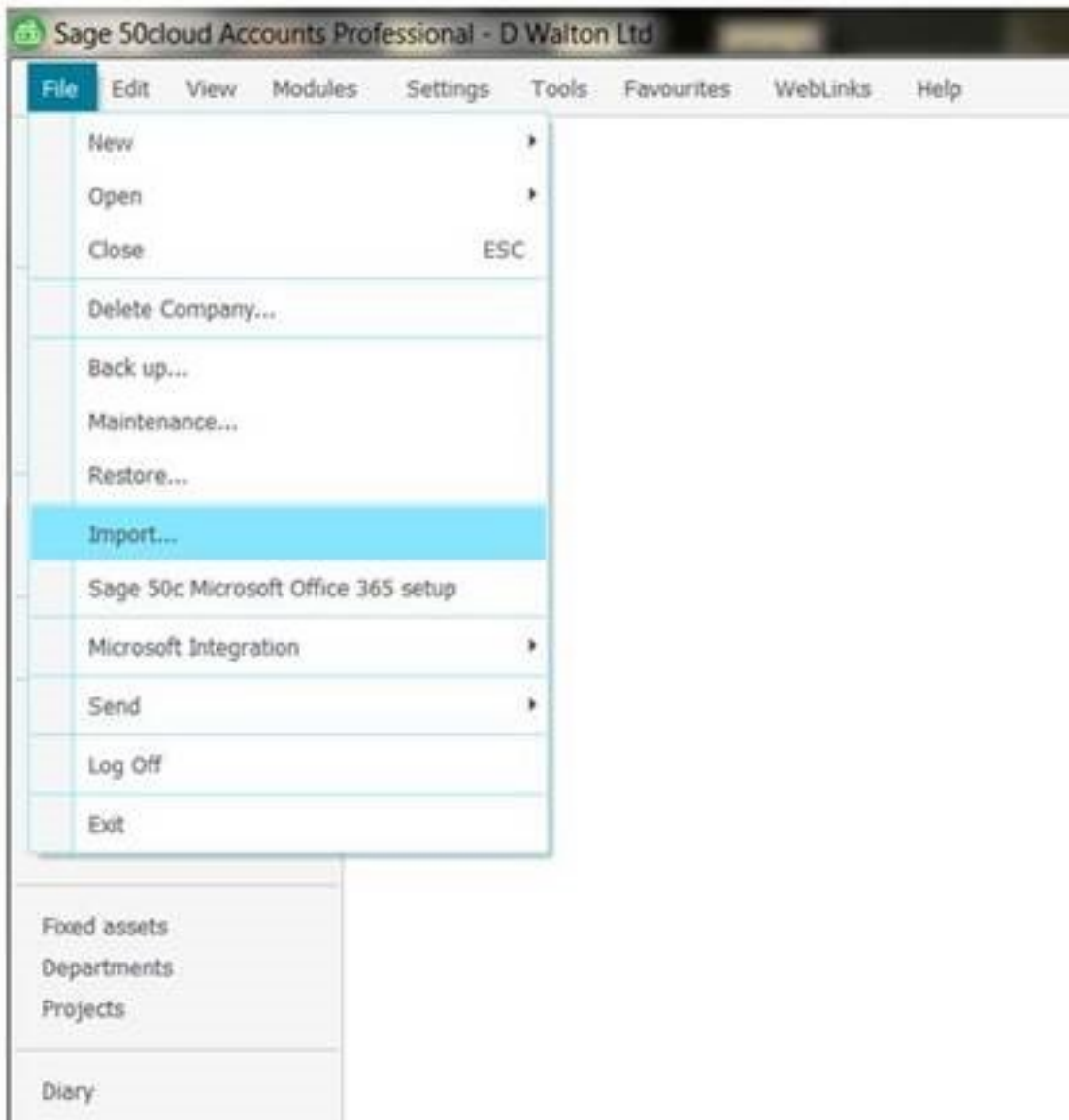
The screenshot shows the InSyPro Accounting module interface. At the top, there is a navigation bar with tabs for Purchases, Ledgers, Journals, Accounting (selected), Payment Conditions, and Courtesy Cars. The user is logged in as Sophia Bouhaja, and the language is set to English (United Kingdom). On the left, a sidebar menu lists various modules: COMMUNICATION, HELP, WORKSHOP, JOB, PLANNING, REPORT, MAINTENANCE, SYSTEM, RENTAL, and INVOICING (highlighted in orange). The main content area is titled 'Accounting' and contains several input fields and checkboxes. The 'Location' field has a dropdown menu with 'select a location'. The 'Period' field is empty. The 'Invoice Date' section has 'From' and 'Until' date pickers. The 'Invoice Number' section has 'From' and 'Until' input fields with values 21000 and 21925 respectively. On the right, there are four checkboxes: Sales Invoice, Purchase Invoice, Sales Credit Note, and Purchase Credit Notes, all of which are checked. At the bottom right, there are two buttons: 'Export Invoices' and 'Reset Invoices'.

5. A CSV-file will be exported. It should be this format:

TYPE, CLIENTCODE, LEDGERNR, 'RANDOMNUMBER'// Empty field, DATE, INVOICENUMBER, 'DETAILS',
//Description (filenr\licenseplate\claimnr), NETAMOUNT, 'TAXCODE', //VAT code, 'VATAMOUNT'//VAT
amount

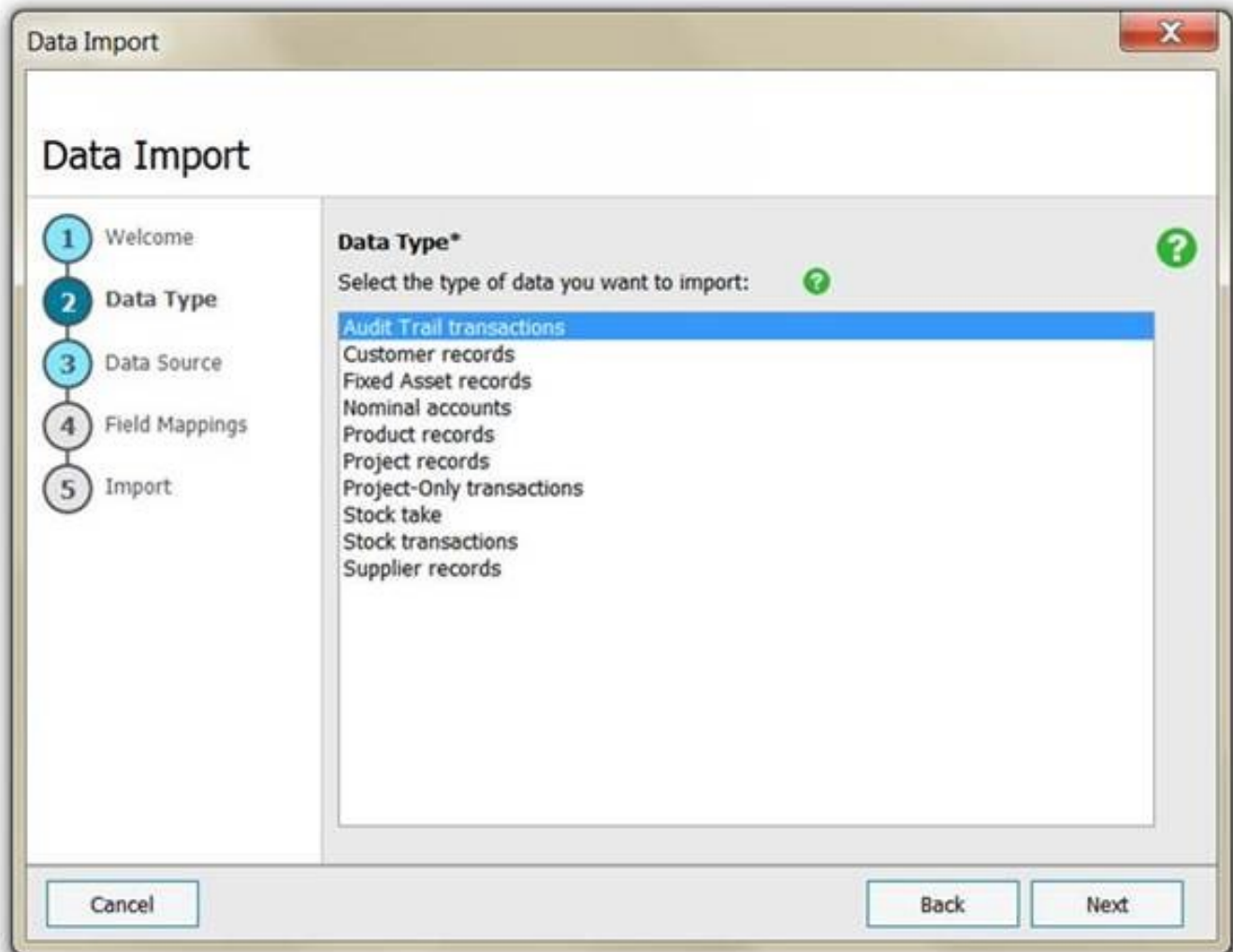
6. When the CSV-file is exported, when can import the file into Sage50. Click on
'Import transactions'

General

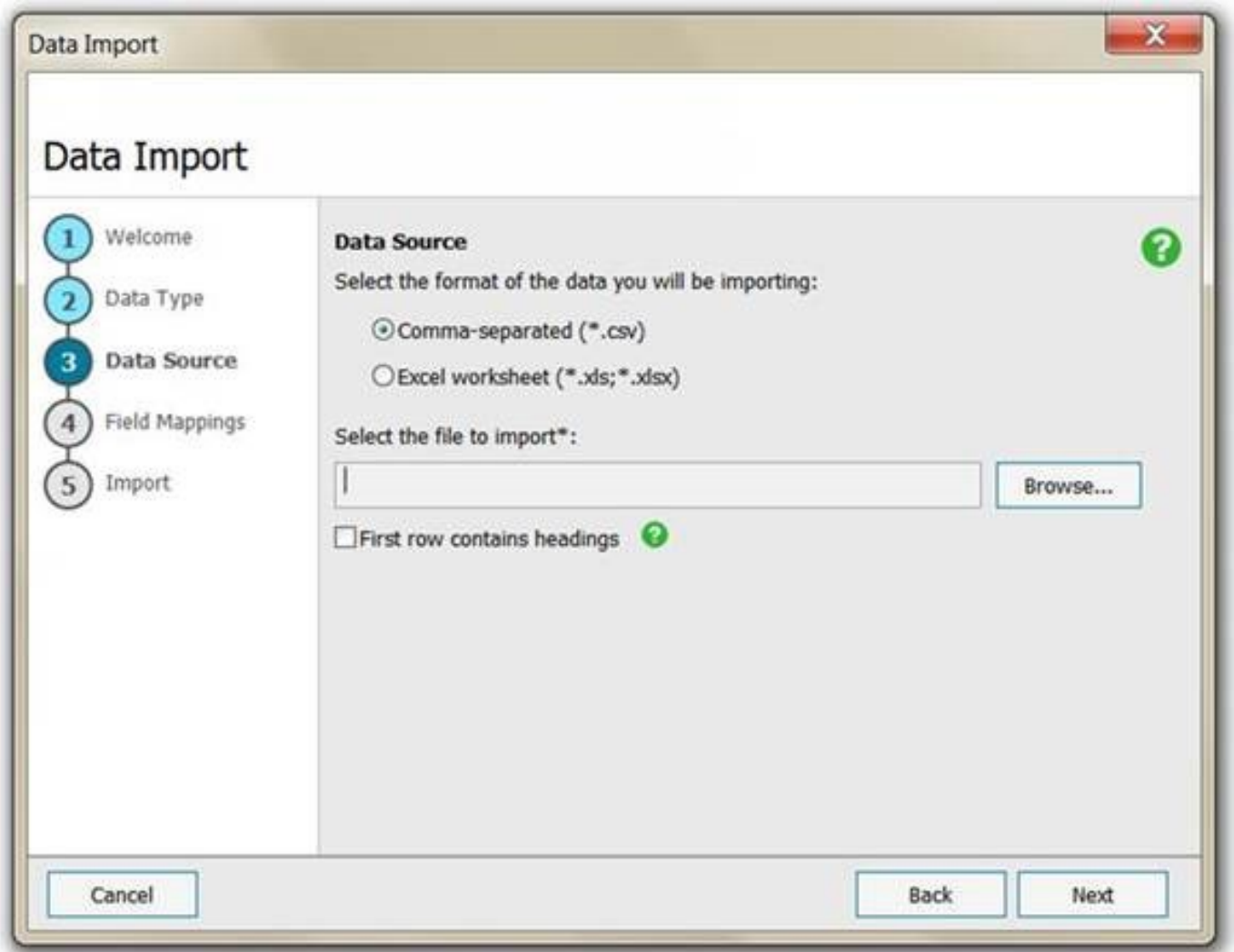


7. Select the file you want to import.

General



General



The image shows a 'Data Import' dialog box with a title bar containing a close button. The dialog is divided into two main sections. On the left is a vertical sidebar with five steps: '1 Welcome', '2 Data Type', '3 Data Source' (which is highlighted with a blue circle), '4 Field Mappings', and '5 Import'. The main area on the right is titled 'Data Source' and contains a green question mark icon in the top right corner. Below the title, it says 'Select the format of the data you will be importing:' followed by two radio button options: 'Comma-separated (*.csv)' (which is selected) and 'Excel worksheet (*.xls;*.xlsx)'. Below these options, it says 'Select the file to import*:' followed by a text input field and a 'Browse...' button. At the bottom of this section, there is a checkbox labeled 'First row contains headings' with a green question mark icon next to it. The bottom of the dialog box features three buttons: 'Cancel' on the left, and 'Back' and 'Next' on the right.

Data Import

Data Source ?

Select the format of the data you will be importing:

☒ Comma-separated (*.csv)

☐ Excel worksheet (*.xls;*.xlsx)

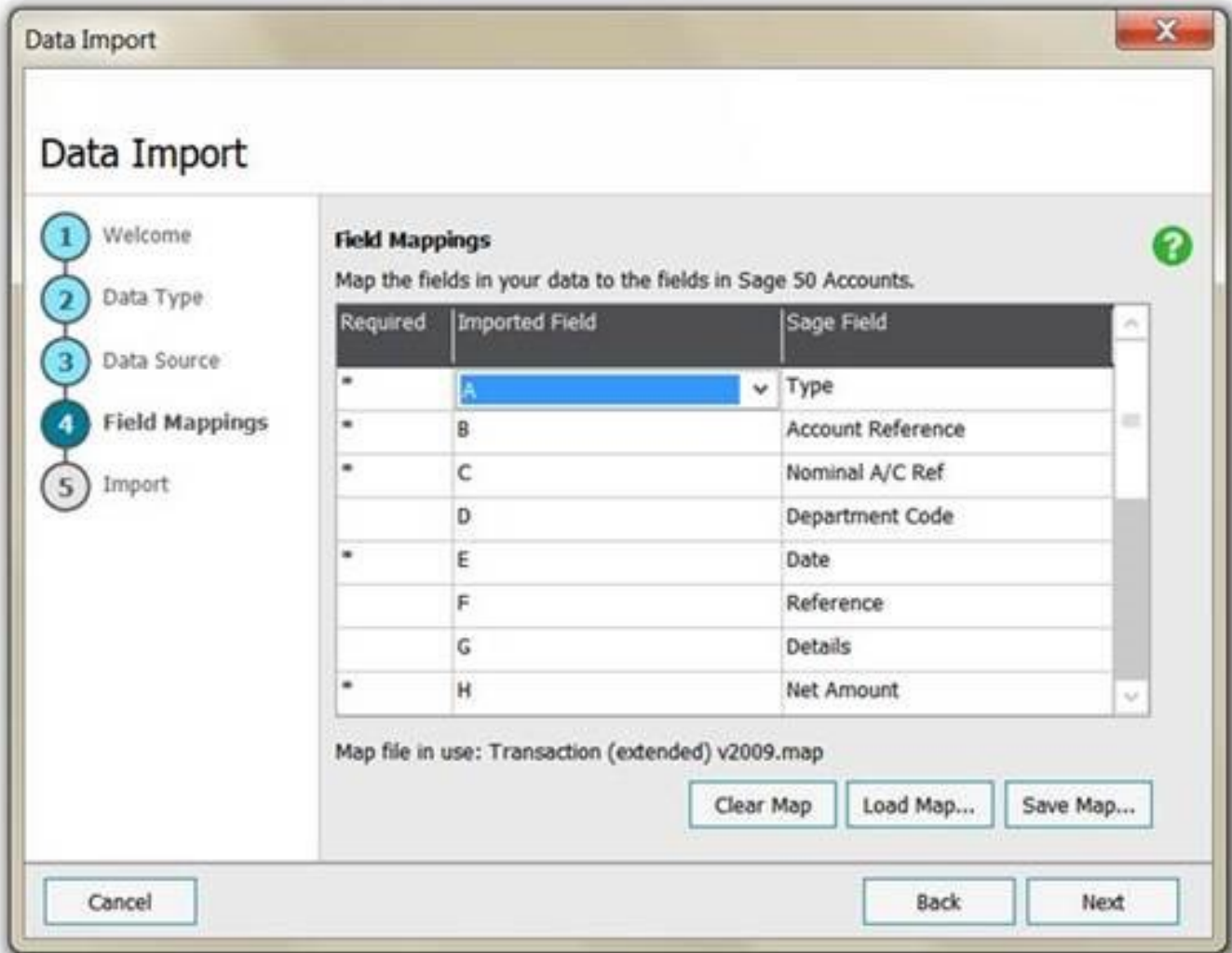
Select the file to import*:

Browse...

☐ First row contains headings ?

Cancel **Back** **Next**

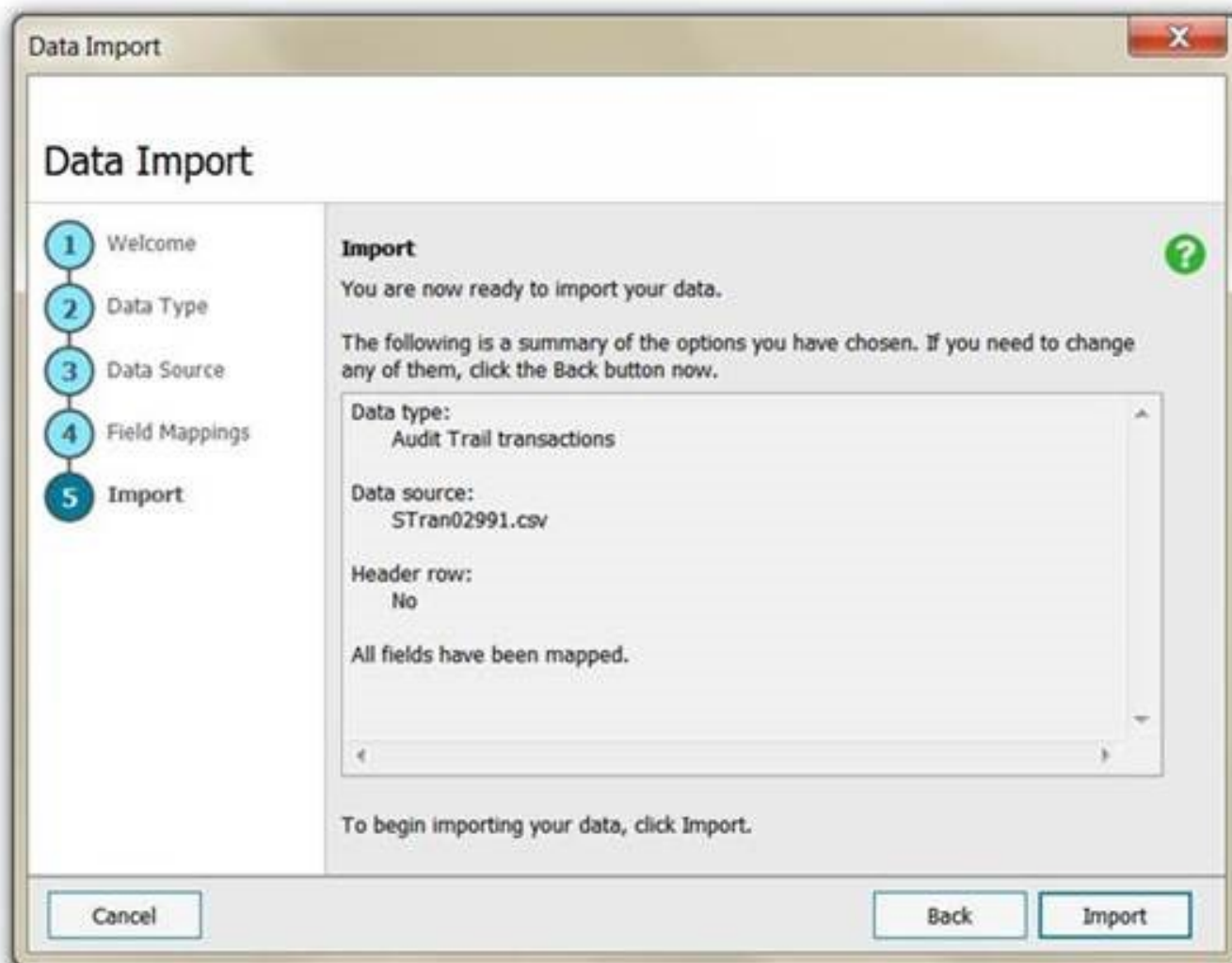
General



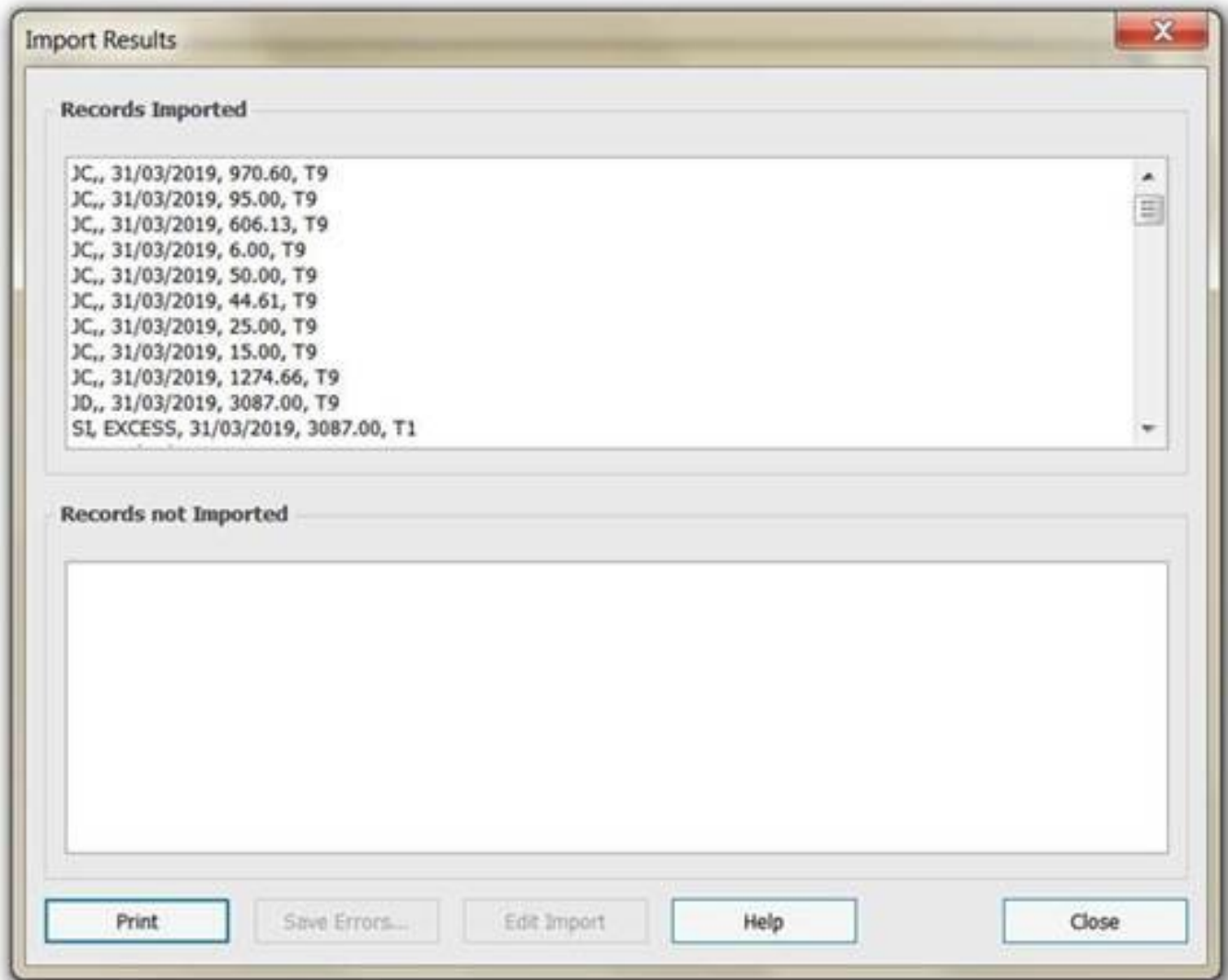
8. In case of any issue, you'll receive an error message when you try to import the file. You need to fix the issue first before importing the file again.

9. Import the file into Sage50.

General



General



10. Open Sage50 and go to the 'Customer Record'

11. Open the 'Customer record' and open the 'Activity'. The invoices lines should be shown here.

General

Customer Record - Bronson Inc

Details Defaults Credit Control Sales Orders Projects Graphs Activity Bank Communications Memo

A/C: BR0001 Balance GBP £: 0.00

Name: Bronson Inc Amount Paid GBP £: 18075.25

Credit Limit GBP £: 4000.00 Turnover YTD GBP £: 14742.39

Show: All Transactions Date: 01/01/1980 to 31/12/2099 Type: All O/S Only ☐ Trans.: 1 to 1239

No	Type	Date	Ref	Details	Amount £	O/S £	Debit £	Credit £
4	SI	31/12/2012	0/BAL	Opening Balance	230.00		230.00	
222	SI	29/01/2013	13	JPO20 Jet Printer	1026.00		1026.00	
223	SI	29/01/2013	13	PC Combo Pack: 2	3087.50		3087.50	
224	SI	29/01/2013	13	JPO20 Jet Printer Cartrid...	28.50		28.50	
225	SI	29/01/2013	13	JPO10 Jet Printer Cartrid...	34.20		34.20	
269	SR	29/01/2013		Sales Receipt	4372.00			4372.00

No	Type	Date	Ref	N/C	Dept	Ex Ref	Details	Project Ref	Amount £	Debit £	Credit £	ans. Balance
4	SI	31/12/2012	0/BAL	9998	0		Opening Balance		230.00	230.00		230.00
		29/01/2014		0			230.00 from SR 269			230.00		0.00

Future £: 0.00 Current £: 1200.00 1 Month(s) £: 0.00 2 Month(s) £: 0.00 3 Month(s) £: 0.00 Older £: 12403.25

Hide Details View Print

Unikátní ID: #2147

Autor: Jean Claude

Aktualizováno: 2019-10-08 12:15