

# Claims

## Creating a customer through his VAT number.

You can add a customer quickly in the owner screen file level with the correct information by looking up the customer on its enterprise number (VAT number)






PlanManager will retrieve the data and fill in the appropriate fields.

The screenshot shows the 'Owner' form in PlanManager. The form is divided into two columns. The left column contains fields for Search, Number, Name, Legal Personality, Title, Address, Town/City, Tel, Fax, Mobile, Email, VAT liable (checked), and Comment. The right column contains fields for Language (English (United Kingdom)), Country (select a country), Customer Type (select a client type), Disabled person (Eligiblenumber), Rebate (select a discount), Drivers license, External Ref, Contact, and Vat (20%). A green oval highlights the 'VAT liable' checkbox and the 'GB999 9999 99' text field, with a green arrow pointing to the magnifying glass icon next to the field.

Fill in the VAT number, the system will automatically do the little fixes (like adding GB). Then click on the magnifying glass next to the field.

If the registered VAT number is valid, then PlanManager will automatically load the name, address, zip code, city and title. You can now complete customer data more deeply (eg telephone number or email address). Then click, as usual, on the button to save.

# Claims

Propriétaire	
Chercher	<input type="text"/>
Numéro	<input type="text"/>
Nom	INNOVATIVE SYSTEMS PROVIDER 
Titre	BVBA
Adresse	KERKSTRAAT(SGW) 22
	<input type="text"/>
Ville	9170 SINT-GILLIS-WAAS
Tel	<input type="text"/>
Fax	<input type="text"/>
GSM	<input type="text"/>
E-mail	<input type="text"/>
N° de TVA	0823.243.651 
Remarque	<input type="text"/>
Afficher Carte d'identité <input type="checkbox"/>	
S'il vous plaît envoyez la facture à ce parti.: <b>Non</b>   	

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