

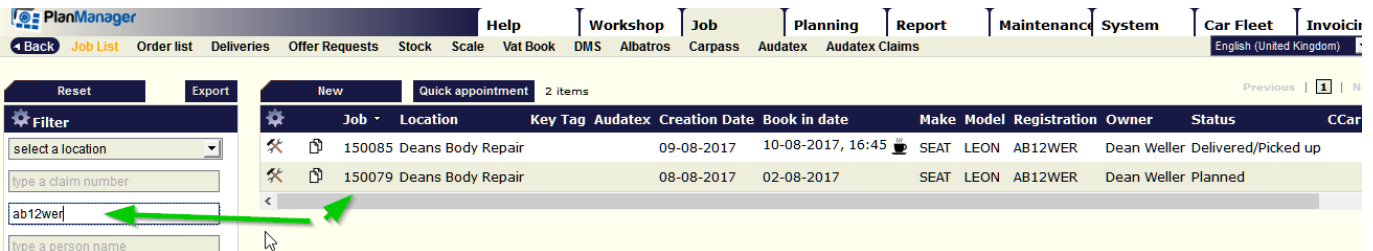
# Claims


## Copying a job.

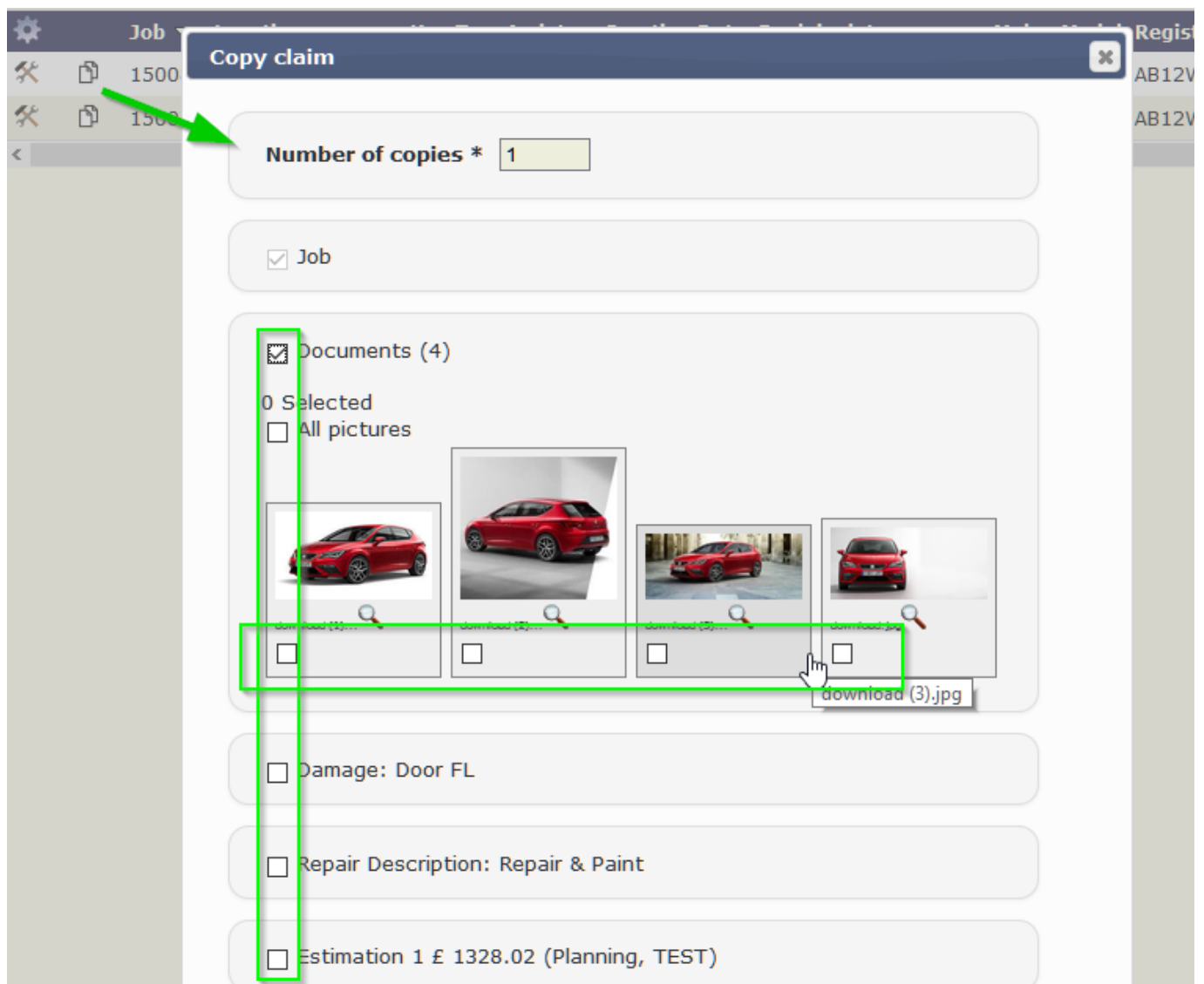
Copying a job.

When a known customer brings his (known) car in for a new job, there is an easy way to copy his / her data.

First you have to look up the existing job(s), using the filter on the left:



In the job list you will see this symbol , when you click this you'll see next screen:



# Claims

Here you indicate whether you want to copy the job (car + owner + insurer, etc) or job + documents (you can select the pictures you want to copy) and eventually one of the estimations. Once you click “Copy claim” a new claim is created with the ticked info.

Copy claim

Back

Job List

Order list

Deliveries

Offer Requests

Stock

Scale

Vat Book

DMS

Albatros

Carpass

Audatex

Audatex Claims

English (United Kingdom)

Reset

Export

Filter

select a location

type a claim number

ab12wer

type a person name

New

Quick appointment

3 items

Previous

1

Next

	Job	Location	Key Tag	Audatex	Creation Date	Book in date	Make	Model	Registration	Owner	Status	CCar
		150089	Deans Body Repair		16-08-2017		SEAT	LEON	AB12WER	Dean Weller	New	
		150085	Deans Body Repair		09-08-2017	10-08-2017, 16:45	SEAT	LEON	AB12WER	Dean Weller	Delivered/Picked up	
		150079	Deans Body Repair		08-08-2017	02-08-2017	SEAT	LEON	AB12WER	Dean Weller	Planned	

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