

Jobs The Vault

You can put jobs in the Vault in PlanManager, so that, by default, they are no longer visible in the job list. To do this, go to "System - Vault".

Select the files you wish to move and click on "send to Vault".

The screenshot shows the PlanManager interface. On the left sidebar, the 'SYSTEM' menu item is highlighted. The main content area shows the 'Vault' tab selected in the top navigation bar. Below the navigation bar, there is a 'Filter' section with a 'Reset' button and a dropdown menu set to 'Carrosserie Demo JM'. Below the filter, there are input fields for 'Job', 'From', and 'To', and a dropdown menu set to 'All'. The main area displays a list of 10088 items. The list has columns for 'Order number', 'Make', and 'Model'. The first few items are:

Order number	Make	Model
10550	OPEL	VIV
10553	VOLVO	V60
10554	BMW	5
10555	AUDI	A3
10556		
10557	SKODA	OCT
10558	VOLVO	V90
10559	BMW	I3

At the bottom of the list, there is a 'Send to vault' button. The 'SYSTEM' menu item in the sidebar is also highlighted.

These files are now no longer visible in the job list.

You can always make them visible again by ticking the box in the filter for "Hide files in the vault".

Jobs

**PlanManager**

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Job List

Winformex

Order list

Job Queue

Audanet

Deliveries

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Albatros

Carpas

Calendar

Filter

Reset

Export

select a location ▼

type a person name

type a job number

type a registration

type a driver name

type a model name

type a make name

type a Driver2 nr

Advanced

type a Navision nr

type a sent by name

Job Admin ▼

< Repair appointment >

Job (Engineer)

type a repairer name

type an Insurer name

Estimation tag...

All ▼

☐ Show only vehicles in

☒ Hide jobs that are in the vault

< Creation Date >

☐ priority

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