

New staff planning

You can find the annual schedule at Maintenance - Organisation - Personnel - "select a staff member". An extra button was added to the weekly schedule: advanced.

Week schedule

Week 31 (07/27 - 08/02)

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

Sunday

Load existing weekschedule template

- Select One -



Copy To

Advanced

Under this advanced button the ability to work with different schedules has been added. This can be useful if you work in different shifts. You can add a new schedule by going to Maintenance - Organisation - Schedule.

[illegible]

You can enter the timetable per week, but also per day. If you want to enter per day, press left on the line of the week schedule. An arrow will appear in front of the line.

→  4/5 Maandag
 Personal Schedule - Gebruiker Garage 1

If you press the right side of the line, an arrow will appear behind the line. This allows you to apply the hour schedule per week.

Einstellungen

☒ 4/5 Maandag

☐ Personal Schedule - Gebruiker Garage 1

Mon	Tue	Wed	Thu	Fri	Sat	Sun
Mon	Tue	Wed	Thu	Fri	Sat	Sun



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Letzte Änderung: 2022-02-10 10:04